

The Admissions and Enrollment Process at Trinity Basin Preparatory

What are the admission requirements for Trinity Basin Preparatory?

- There are NO academic admission requirements to attend Trinity Basin Preparatory.
- No student shall be denied admission on the basis of sex, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability or with regard to the district the child would otherwise attend in accordance with school district student admissions laws.
- Admission to Trinity Basin Preparatory is open to students residing within the school's designated geographic boundary, which includes the independent school districts of Dallas, Cedar Hill, De Soto, Duncanville, Grand Prairie, Carrollton-Farmers Branch, Irving, Fort Worth, White Settlement, Crowley, Everman, Burleson, Castleberry, Lake Worth, Eagle Mountain Saginaw, Garland, Lancaster, Mesquite, Red Oak, Richardson, Waxahachie, Aledo, Arlington, Birdville, Cleburne, Italy, and Mansfield.
- Trinity Basin Preparatory may exclude students with a documented history of a criminal offense, juvenile court, adjudication, or discipline problems under Subchapter A, chapter 37, Texas Education Code.
- Pre-Kindergarten students must qualify for Pre-K under one of the criteria outlined in the Texas Education Code. See the "PreK Eligibility and Admission" document for additional information.
- If applying for PreK3 (Half Day), the child must be 3 years old on or before September 1.
- If applying for PreK4 (Full Day), the child must be 4 years old on or before September 1.
- If applying for Kindergarten, the child must be 5 years old on or before September 1.
- If applying for 1st grade, the child must be 6 years old on or before September 1.

How do I apply to Trinity Basin Preparatory?

- Complete the online application.
- Enter your child's legal name as it appears on the birth certificate and verify your child's date of birth.
- If your child's current school has notified you that they may be retained in their current grade, please call the Enrollment Specialist at 214-946-9100.
- Please review the application carefully before submitting. You will not be able to make changes to the information after you press submit.

What is the lottery?

- If the number of applications received for any grade by the application deadline is greater than the number of openings in that grade, then a lottery will be held for that grade.
- The lottery is a random selection process to determine the order in which applicants will be admitted to the school or placed on the waitlist.
- The lottery will occur two weeks after the application deadline.

What are the lottery preferences?

- The first available openings will be filled by the children of the school's founders, teachers, and staff who are eligible for admission.
- The next available openings will be filled by siblings of students currently attending the school and siblings of admitted students.
- Finally openings will be filled by students who live within the school's geographic boundary.

Can I submit an application after the deadline?

- Yes. We accept applications throughout the school year and summer.
- Students who miss the deadline to be included in the lottery will be placed on the waitlist in the order the application is received.

How and when are students admitted?

- Students will be admitted to the school during the lottery as seats are available.
- Because Trinity Basin Preparatory limits the number of students admitted at each campus to maintain small class sizes, students will only be admitted as an opening occurs.
- Openings may occur at any time, therefore we cannot predict when your child may be offered a spot at the school.

Does my child need to apply to Trinity Basin Preparatory every year?

- Students who are enrolled on the application deadline will automatically have a seat for the following school year if they:
 1. Remain continuously enrolled through the remainder of the school year; and
 2. Return a re-enrollment packet by the application deadline.
- Students who withdraw from the school for any reason or fail to return a re-enrollment packet by the application deadline will be treated as new students and subject to the same admission and enrollment requirements as new students.

How will I know that my child has been admitted?

- Applicants who have been admitted to the school will be notified by email and/or phone. Prior to August 1, the parent will have 1 week from the time of the first notification of admission to accept admission to the school. After August 1, the parent or guardian will have 24 hours to accept admission to the school.

What happens after admission is accepted?

- Before a student may be enrolled at the school, the student must complete an enrollment packet and turn it in to the school. The enrollment packet will provide the school with important information to determine program placement.
- The following documents must be submitted to the school with the enrollment packet:
 1. Birth certificate or other document showing student's age and identification;
 2. The student's most recent report card; and
 3. Immunization record.
- If available, the following documents should also be submitted to the school:
 1. Social security card;
 2. Any legal custodial documents; and
 3. Confidential Student Report with STAAR scores (for 3rd grade students and above).
- Final grade placement will be dependent upon the review of official school documents. Parents must provide the school with a final report card at the conclusion of the school year so that grade placement can be verified prior to the start of the next school year.
- The school will contact you regarding new student orientation. Parents of all new students will be required to attend orientation where you will receive information about school policies and procedures, discipline, dress code, and school supplies.

What happens if my child is not admitted to the school?

- Students who are not admitted to the school in the lottery are placed on the waitlist in the order their application is selected in the lottery.
- Students who apply to the school after the application deadline will be placed on the waitlist in the order the application is received.
- We will continue to call students from the waitlist to offer them a spot at the school as openings occur prior to the school year and throughout the school year.

When should I call the enrollment department?

- Contact us promptly about phone number and email changes. We need to have updated contact information in order to notify you of admission, other deadlines, and other information about the school.
- If your child's current school talks about your student being retained, please let us know as soon as possible. This will help us ensure that your child is placed in the correct grade level at Trinity Basin Preparatory.
- Due to the high volume of applications we receive every year, we ask that you be patient and we will contact you with any updates regarding your child's application.